

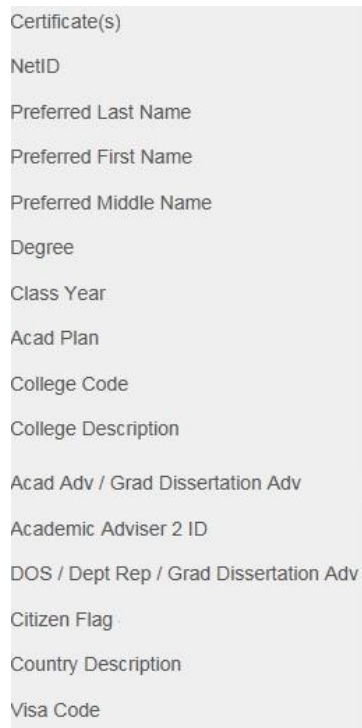
Request Reviewer List

A list of Reviewers must be established for all applications to your department for a specific term. GPS System Administrators will establish the reviewer lists. The department Administrator determines what information the Reviewers can see.

To request a list of Reviewers for your department applications, you must send information to the GPS System Administrator.

1. Include the following details in your email to the System Administrator.

- First name and Last name
- Email Id (NetID)
- Program Name(s) for which the reviewers should have access
- Questionnaires which the reviewers should be able to see
- Applicant parameters which the reviewers should be able to see. These parameters can include any or all of the following information:



Certificate(s)
NetID
Preferred Last Name
Preferred First Name
Preferred Middle Name
Degree
Class Year
Acad Plan
College Code
College Description
Acad Adv / Grad Dissertation Adv
Academic Adviser 2 ID
DOS / Dept Rep / Grad Dissertation Adv
Citizen Flag
Country Description
Visa Code

2. Send to email: globalps@princeton.edu.

Additional Information

Contact globalps@princeton.edu if you need help with:

- More details about establishing reviewer lists
- How to address issues you have with the reviewer process.

To review a Video on this process: click on [<LINK>](#).